

## Committee Descriptions for the Women’s Fund of the Blue Ridge

**Development Committee:**

The Development Committee is responsible for securing financial donations for the organization. The Development Committee is responsible for the securing annual corporate sponsors and overseeing the Power of the Purse.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
	X						X

**Finance Committee:**

The Chair of the Finance Committee is the Treasurer of the Women’s Fund board. The Finance Committee oversees the financial reports, participates in the development of the annual budget, monitors revenues and expenses, oversees audits, and makes needed financial policy recommendations.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
X		X	X		X	X	X

**Grants Committee:**

The Grants Committee is responsible for overseeing the process of granting money and making recommendations to the Board for funding. The Committee is responsible for planning and hosting the grantee luncheon.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
	X		X			X	X

**Community Impact Committee:**

The Community Impact Committee is responsible for monitoring and evaluating awarded grants (including conducting site visits). The committee is responsible for monitoring and evaluating initiatives implemented by the Outreach Committee (including but not limited to the coat drive and mother’s day POP shop). The Community Impact Committee is integral in completing the annual report which is distributed in December each year.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
	X	X			x		X

**Membership Committee:**

The Membership Committee cultivates and recruits new members.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
X	X			X	X		

**Nominating Committee:**

The Chair of the Nominating Committee is the Past Board Chair. The Committee recruits and identifies new board-members and makes recommendations to the board.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
			X				

**Outreach Committee:**

The Outreach Committee engages members and potential members in hands-on community projects that directly benefit women and their children. The committee shall collaborate with other committees to provide a community service component to other WFBR events. The committee is responsible for the implementation of four informational sessions per year.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
			X				X

**Public Relations Committee**

This Public Relations Committee oversees communication and publicity efforts to ensure accurate information is disseminated and that a positive image of the WFBR is maintained and promoted.

Development	Finance	Grants	Membership	Nominating	Outreach	Community Impact	Public Relations
X		X	X		X	X	